

**Island Pond Public Library**

**Board of Trustees Meeting**

**Minutes**

**July 11, 2023**

Present: Michelle Wilcox, Susan Vera, Jocelyne Gervais, Krystyna Jurzej, Janet Osborne, Judy Valente

Missing: None

Guest: None

- I. The meeting was called to order at 4:00 pm. The minutes for the June meeting were reviewed and approved with a motion by Krystyna and seconded by Jocelyne.
- II. Financial Reports:
  - A. The library financials for June were reviewed and accepted with a motion by Janet and a second by Judy. The budget balance at the time of report is \$21,611.64
  - B. Current invoices were reviewed and authorized.
- III. Communication: None
- IV. Librarian Report:
  - A. The librarian's report was approved with a motion by Judy and seconded by Krystyna.
  - B. Attendance for June was 412 visits including a monthly visit for Book Club (Thursdays)
  - C. Summer programming is ongoing with youth, adults, and senior communities.
- V. Old/Other:
  - A. The procedure was discussed on safety for individuals causing a disruption in the library. Michelle reported that someone was disruptive and was asked to leave the library. Reports were made to the town officials. A policy was discussed on how to improve upon possible future situations was discussed.
  - B. The Board reviewed an update to the Request for Consideration Form on library materials presented by the Board Chair. A few changes were made. Corrections to the form will be made and presented at the next meeting.
  - C. The Brighton Preschool request for use of the library is no longer needed. The school has made other arrangements.
- VI. The meeting was adjourned at 4:40 pm with a motion by Jocelyn and second by Janet.  
The next meeting is September 12, 2023 at 4 p.m.