

# Island Pond Public Library

## Board of Trustees Meeting

Oct 13, 2020

Present: Krystyna Kurzej, John Zuppa, Janet Osborne, Susan Vera, and Jocelyne Gervais.

Absent: Rebecca Lefebvre.

Guest: None.

- I. Jocelyne called the meeting to order at 4:10 pm. This is a special meeting due to Covid-19, therefore restricting the public from attending as we follow guidelines.
  
- II. Financial Report:
  - A. Tabled until next regular meeting.
  - B. Invoices have been reviewed and approved.
  
- III. Communication:
  - A: We have received a \$500.00 donation from Nancy Bernstein.
  
- IV. Librarian's Report:
  - A: John has followed regulations and sent out Press Release regarding our present hours and guidelines for Phase 2 opening..
  - B. John is still working on providing books to 62 Young Readers. Thus far 124 books have been purchased for this program.
  - C. Our report for the 2020 Turrell Early Literacy Grant was submitted on Sept.28.
  
- V. Old/New/Other Business:
  - A. We have been providing curb-side service throughout the summer and starting in Sept. we have added visits by appointment. There is a limit of 3 patrons at present. This has been working well. In addition, computer use is available also by appointment. The keyboard covers and surrounding area are disinfected after use.
  - B. We will continue to meet monthly and increase use as the state regulations change.

C. Joel has tried to contact Marvin Widow representative but has not had a return call. John will also try to pursue this so the windows can be opened. It is advised that we have some outside air circulation to best protect against the virus.

D. Rebecca has notified us that she will not serve on the board in the new year.

Motion to adjourn at 4:30 pm was made by Krystyna and seconded by Susan.

Next meeting is Nov. 10, 2020