

WATER/SEWER BOARD MEETING  
SEPTEMBER 19, 2017

**Present:** Roland Barney, Marty Frizzell, Ralph Wilkins, Lucy Stevens, and Lisa Moore

Roland Barney called the meeting to order at 5:55 PM.

**Updates:** Marty pointed out that HDA on the agenda should be HTA

**Public Notice:** none

**Review Minutes:** Minutes of the previous meeting of August 15<sup>th</sup>, 2017 were reviewed. Ralph made a motion to accept the minutes as written and Lucy seconded the motion. All in favor.

**Delinquent Water Accounts:** All delinquent accounts were reviewed. All delinquent account holders were sent a Water/Sewer Disconnect Form on August 30, 2017, with the date of September 14, 2017 as a deadline to make agreement arrangements for payment. Lucy made a motion to have the water shut off to all of those account holders who did not take heed to the warning and come in to make an agreement by the deadline, with the exception of one account which we would first have to notify tenants of the shut off. Ralph seconded the motion. All in favor.

Monica Quick came in to make an agreement on September 19<sup>th</sup> and Lisa Moore had informed her that her agreement may not be accepted by the board at this point since she had not met the deadline date for agreements to be made. The board reviewed this agreement and after discussion they made a decision not to accept the agreement. They said she should have made an agreement within the time frame given. They need to stick to their policy and treat all people the same.

Lisa will be adding a couple clauses to the revised agreement form that informs the account holder that charges will continue to accrue for a year after water has been shut off. After a year only the debt service charge will accrue.

The second clause will state that tenants cannot make water/sewer agreements. Only the property owner can make the agreement.

Tenants are allowed to make payments. Owners are ultimately responsible for the account.

Ralph made a motion that from this day forward we will use the current revised agreement with the new clauses added. Lucy seconded the motion. All in favor.

**Sharon Henault:** Sharon Henault discussed a payment agreement with Roland Barney. Roland shared the details with the board. The board accepted the agreement. Sharon agreed to pay \$400 up front on her delinquent account and \$150 per month thereafter. She must sign an agreement. Butch will call her to make arrangements for her to do this.

**Lucy check with Atty. Davies:** Lucy Stevens spoke with Atty. Davies concerning tax liens being put on property for large delinquent water/sewer accounts. The attorney informed her that the water/sewer accounts can be treated the same as when someone does not pay their property taxes. A lien can be put on the property. We will need to provide the attorney with a list of names. The board will discuss this option further in a future meeting.

Marty will be investigating the list of accounts with large delinquent balances.

**Sagon Driveway:** Marty said that approximately 10 years ago the water/sewer board worked on a driveway on Jennifer Sagon's property. Marty recently talked with her about her concerns that the driveway now has cracks. Marty and Ralph both went to inspect the driveway and they feel that it appears to be in good shape with minor cracks. The area is also within the right of way of the Town. The board will send a letter to Jennifer Sagon stating that they feel the driveway area is in reasonable condition and they will not be making any repairs to it.

**HTA Proposal:** Marty says they will be required to do a 20 year evaluation on the waste water treatment plants and pump station. A lot of this was already covered by the Asset Management. The board will be receiving a proposal. The evaluation will be a requirement of the new Waste Water Permit.

**Change Pump on Meadow St.:** Marty said they will probably change the pumps tomorrow. Once the new pump is in place they will send the old one out to Fairfax to be worked on.

**Painting Reservoirs:** Dave Page will be starting the job in a week or so.

**Someone interested working for W/S:** Marty followed up with this person, but he never got back to him.

**Marty's Comments:** Marty reminded the board that it is time to start taking a look at the budget. Lisa will bring a budget report to the next meeting.

A pump was replaced at the South Reservoir and appears to be working. They lost one at the North Reservoir. Marty said the pumps are 30 years old and hard to get replacement parts for.

Marty talked with Keith Gray about fixing the area on Back Street where sand keeps getting into the wet well.

**Commissioner's Comments:** none

Ralph said the Marty should run the emergency generator just to be sure it is in good order.

Meeting Adjourned at 7:00 P.M.

