

WATER SEWER BOARD MEETING
MARCH 21, 2017

Present: Ralph Wilkins, Lucille Stevens, Marty Frizzell, and Lisa Moore

Chairperson Roland (Butch) Barney was unable to attend the meeting due to medical issues.

Ralph Wilkins called the meeting to order at 6:01 P.M.

Minutes from the previous meeting were reviewed. Ralph Wilkins made a motion to accept the minutes with a couple of corrections to be made. Lucille Stevens seconds the motion. All in favor.

Reorganization of Board: Lucy Stevens made a motion to have Roland Barney be the chairperson of the water/sewer board. Ralph Wilkins seconds. All in favor.

Appointment of Sewer Commissioner: Roland Barney's appointment is up as of April 1st. Ralph made a motion to recommend to the selectboard for Roland Barney to continue as the Sewer commissioner. Lucille Stevens seconds. All in favor.

Set times and dates of W/S Meetings: Ralph made a motion to keep the meetings the same, being the third Tuesday of the month in the basement of the Town Hall. Lucille Stevens seconds. All in favor.

April Meeting Change: Lucille Stevens will be away at the time of the next scheduled meeting (April 18th), so the meeting will be held on April 25th instead. This will be warned as a Special Meeting. Marty Frizzell will warn the meeting and set the agenda.

Delinquent Accounts: There was a quick review of who is keeping up with their agreements and who is falling behind on payments. Lucille made a motion to revisit **every** delinquency at the April meeting. Ralph Wilkins seconds. All in favor.

Phosphorous Removal: Marty said that a letter from Ben Copan expressed that he and Liz Dickson would like to meet with the Water/Sewer Board sometime in April to go over some of the things that may need to be done in regards to the Water Shed Protection Program. The meeting will give the Waterboard and opportunity to ask questions and learn more about the project. We may need to redesign our water facilities if we are going to do phosphorous removal. Lucy asked Marty to postpone the meeting for as long as possible because she doesn't know her schedule yet and Butch Barney is still in recovery from his medical issues.

Facility Upgrade: Marty said that our plants are due for an evaluation. He shared an informational sheet with the board that explained what is involved in this. Marty will be checking into a loan fund that the state has available for this.

HTA Report: Marty needed permission to submit a quarterly HTA report to the state for the Asset Management Grant, so that the waterboard can get money back. Marty said he will scan the report to Lucy and Ralph. Lucy made a motion to authorize Marty to submit the report to the state. Ralph seconds. All in favor.

Pay Orders: Ralph made a motion to appoint Lucy Stevens to sign Pay Orders. Lucy seconds. All in favor.

Marty's Comments: Marty said he had a letter from Brent Desautels, a candidate in the Vermont Rural Water Association Election, requesting a write in vote. Marty will give the letter to Butch.

Marty told Pam McKiernan that he would ask the board on her behalf to have her house billed as having one water unit. Marty also told her that she should write a request to the board. There is an apartment that is not being rented. It is used for family. Ralph agreed to change it to one unit. Lucy agreed that this would be okay at least for one year.

Doug Spates spoke with Marty and explained that he bought the building that Kathy Kontoes had lived in some time ago, but it has not yet been rented. He asked for the board to reconsider the charges on his water bills until it is rented. Ralph reasoned that the water had been shut off before Doug Spates bought the property and that Doug Spates never made a request to have the water turned on, therefore should not have been liable for all the charges. Ralph made a motion to credit Doug Spates to the date that he bought the property except for the debt service. Lucy seconds the motion. All in favor. Doug will carry a credit on his water bill until it is used up by future billings.

Marty requested a backup pump. He said he replaced a part on the Meadow Street pump and thinks it is working okay and the other pump has a vibration at this time. Ralph and Lucy both agreed that it is important to have a backup pump on hand. Marty thinks that it will cost around \$7,500.00 of which the funds will be covered by the Capital Improvement Fund. Marty will start looking into this.

Marty said that the Pleasant Street pump has issues. He says there seems to be no water. This may be due to being frozen or a tank leak. He has done some troubleshooting, but is still unsure of the cause. He is not overly worried as no one is using that station right now.

Marty said he will be taking time off in the next few days.

Marty said we missed a payment to the state. Somehow there is a missing invoice.

There were no other comments or concerns.

Meeting adjourned at 7:12 P.M.