Attachment A

Brighton Elementary School Board Meeting
Thursday, December 13, 2018

Members:

Katie Mientka
Jeanne Gervais
Cass Lyons
David Yasharian
Bradley Beth

Administrators:

April Lane, Principal
John Castle, Superintendent
Glenn Hankinson, NCSU Director of Finance

I. The meeting was called to order by Katie Mientka at 5:00pm.

II. Approve the minutes of November 14, 2018. Jeanne Gervais moved to approve the minutes of November 14, 2018. Seconded by Bradley Beth. All in favor. Motion carried.

III. Financial Report.

Action:

A. Warrants were approved.

B. Mr. Hankinson discussed the financial report of November, 2018. The current net balance is $25,075.36, and there is nothing "problematic" on the horizon. Medicaid funds are available if needed. There is $130,000 in the Tax Stabilization Fund and $102,000 in fund balance. Bradley Beth moved to approve the financial report of November 2018. Seconded by David Yasharian. All in favor. Motion carried.

IV. Principal's Report. Ms. Lane discussed the issues with the heating system. Technicians from Tardif Plumbing, Heating & Mechanical came on two occasions after custodian Mr. O'Keefe found there was no heat in the building. They changed the low water valve on Boiler #1 and replaced the ignitor and transformer on Boiler #2. This will hopefully resolve the issue.

Ms. Lane also noted that the school was without internet for over two weeks due to an SU-wide problem. She and staff adapted (e.g. visiting the Island Pond Public Library to complete professional development tasks). Thank you, BES staff!

BES launched its Facebook page in late November, and it has been positively received with good engagement. Thank you, Ms. Lane, Caitlin Wallingford, and Katie Sawicki for their work on this.

The school has also been decorated for the holidays, and this has been positively received by the community. Special thanks to Ms. Vera for her work!

Jeanne Gervais moved to accept the Principal's Report for November 2018. Seconded by Cass Lyons. All in favor. Motion carried.

V. Superintendent's Report. Mr. Castle discusses the litigation around the Small Schools Grant. A lawsuit is expected to be filed in the next week. The SU is looking for a plaintiff to be the "face" of the lawsuit. This student/family will be potentially harmed by the loss of these monies. BES may receive the grant for FY 2020, but information on the application process is still not forthcoming.

VI. Unfinished/New Business

Information/Discussion:

A. FY20 Budget. In draft form, the budget is likely to increase by 7.2%. Drivers include increases in health care, staffing to meet student needs, and contingency for negotiations. Key pieces of information (e.g. dollar equivalent yield, equalized pupil count) are not available yet. Ms. Lane requested $2500 be added for Encore and $1000 for "Other Board Expenses."

Action:

A. Schedule Informational Budget Meeting. This meeting is scheduled for January 9, 2019 at 6:00 (BES).
B. Appoint Announced Tuition Designee. Cass Lyons moved to appoint April Lane as the Announced Tuition Designee. Seconded by Jeanne Gervais. All in favor. Motion carried.

VII. Other Business

Action:

A. Adopt Revised NCSU Common Board Policy: F.1 STUDENT CONDUCT AND DISCIPLINE. This policy covers weapons other than firearms. David Yasharian moved to adopt F.1. Seconded by Cass Lyons. All in favor. Motion carried.

VIII. Agenda Items/Date for Next Board Meeting

- January 9, 2019 at 6:00 pm.

IX. Executive Session Cass Lyons moved to enter executive session at 5:40pm. Seconded by Bradley Beth. All in favor. Motion carried.

No action taken.

Cass Lyons moved to exit executive session at 5:47. Seconded by Bradley Beth. All in favor. Motion carried.

X. Adjourn. Jeanne Gervais moved to adjourn at 5:47. Seconded by David Yasharian. All in favor. Motion carried.