

Brighton Elementary School Board Meeting

Wednesday, April 12, 2017

Members:

*Katie Mientka
Jeanne Gervais
Melanie Yasharian
Cass Lyons
David Pepin
Justice Clark

Administrators:

John Castle, Superintendent
Denise Russell, Principal
*Glenn Hankinson, NCSU Financial Office

* Denotes absentee

I. The meeting was called to order by Jeanne Gervais at 6:30 p.m.

II. Approval of Minutes

David Pepin motioned to accept the minutes of March 8, 2017: Seconded by Cass Lyons.
All in Favor, So Moved.

III. Public Comments, Communication with Parents/Staff/Citizens

Two parent/community members were present. The Board would like to thank them for their communication and for attending.

IV. Financial Report

Action

- A. Warrants were reviewed and signed.
- B. The Financial Report of March 2017 was reviewed and accepted by David Pepin - Seconded by Cass Lyons. All in Favor, So Moved.

V. Principal's Report

A. The Principal's Report was presented by Denise Russell with brief comments by Justice Clark. The report was accepted by Jeanne Gervais-Seconded by Cass Lyons. All in Favor, So Moved.

VI. Superintendent's Report

- A. Jeanne Gervais motioned to approve the IDEA Federal Grant Application and authorize for the Executive Committee Chair to provide signature for submission of the grant application to the AOE. Seconded by Cass Lyons. All in Favor, So Moved.
- B. John Castle presented a brief discussion on Administrative Contract details.

VI. Unfinished/New Business

- A. Denise led a discussion on the proposed changes to Brighton's noncertified staff wage and insurance considerations for the 2017-2018 year. As follows:

Action

- A. Jeanne Gervais motioned to approve the SU wide 90/10 insurance split. Seconded by Cass Lyons. All in Favor, So Moved.
- B. Jeanne Gervais motioned to approve the Health Savings Account for half year amounts of \$500-sgl, \$750 2p+. Seconded by Cass Lyons. All in Favor, So Moved.
- C. Cass Lyons motioned to approve the new proposed FY18 wage grid, and a 2.5 wage increases for those not on wage grid. Seconded by David Pepin. All in Favor, So Moved.
- D. Jeanne Gervais motioned to approve District Dental Contributions. Seconded by David Pepin. All in Favor, So Moved.
- E. Jeanne Gervais motioned to offer \$2,000 (currently at \$400) cash-in-lieu under the Districts Plan Document to all employees. Seconded by Cass Lyons. All in Favor, So Moved.
- F. Jeanne Gervais motioned to approve Life and/or LTD Insurance. Seconded by Cass Lyons. All in Favor, So Moved.
- G. Cass Lyons motioned to approve that health insurance offerings could change based on Negotiations. Seconded by David Pepin. All in Favor, So Moved.

More Business

- H. Jeanne Gervais motioned to award the lawn care bid to Cindy Gervais for \$1,200.00. Seconded by David Pepin. All in Favor, So Moved.
- I. David Pepin motioned to award the roof bid to Black River Builders (after clarification about the inclusion of the dormers in the bids) for \$94,500.00. Seconded by Cass Lyons. All in Favor, So Moved.
- J. Jeanne Gervais motioned to accept the letter of resignation from Sean Hirten. Seconded by Cass Lyons. All in Favor, So Moved.
- K. Jeanne Gervais motioned for the First Congregational Church to continue placing school board meetings on their calendar for \$6.00. Seconded by David Pepin. All in Favor, So Moved.
- L. David Pepin motioned to approve the hiring of two student custodians at minimum wage as needed each summer. Seconded by Jeanne Gervais. All in Favor, So Moved.
- M. The proposed Day of Mourning update has been postponed.
- N. Loan proposals are postponed.

VII. Agenda Items/Date for Next Board Meeting:

The next Board Meeting was set for Wednesday May 10, 2017 at 6:30.

A. Policies to be rescinded*:

- 1. NCSU Common Board Policy F.12 Student Attire
- 2. NCSU Common Board Policy F.24 Homeless Education
- 3. NCSU Common Board Policy E.2 Budgeting
- 4. NCSU Common Board Policy E. 3 Financial Accountability, General
- 5. NCSU Common Board Policy E.4 Financial Reports and Statements

B. Policies to be adopted*:

- 1. NCSU Common Board Policy (Revised) E.1 Fiscal Management, Budgeting, Financial Accountability and Financial Reporting
- 2. NCSU Common Board Policy E.2 (New) Capitalization

C. Review bids and approve fuel contract.

VIII. Executive Session

Jeanne Gervais motioned that the Board move to Executive Session at 7:51. Seconded by David Pepin. All In Favor, So Moved.

Action:

A. Motion to increase principal salary 3% plus differential to offset health and dental benefits.

X. Adjourn

Motion to come out of Executive Session made by Dave Pepin at 8:41. Seconded by Jeanne Gervais.

Submitted by Gayle Kinney-Cornelius