

Brighton Elementary School Board Meeting

Wednesday, March 8, 2017

Members:

Katie Mientka

Jeanne Gervais

Melanie Yasharian

Cass Lyons

David Pepin

*Justice Clark

Administrators:

*John Castle, Superintendent

Denise Russell, Principal

Glenn Hankinson, NCSU Financial Office

*Denotes Absentees

I. The meeting was called to order by Denise Russell at 6:32 p.m.

II. Board Reorganization

Action:

- A. **Chairperson:** Katie Mientka-Nominated by Jeanne Gervais, Seconded by Cass Lyons. All in Favor, So Moved.
- B. **Vice Chairperson:** Melanie Yasharian-Nominated by Jeanne Gervais, Seconded by Cass Lyons. All in Favor, So Moved.
- C. **Clerk:** Jeanne Gervais-Nominated by Katie Mientka, Seconded by Melanie Yasharian. All in Favor, So Moved.
- D. **NCSU Full Board Representatives (2):** Melanie Yasharian and Katie Mientka-Nominated by Jeanne Gervais. Seconded by Cass Lyons. All in Favor, So Moved.
- E. **NCSU Full Board Alternate:** Jeanne Gervais-Nominated by Cass Lyons, Seconded by David Pepin. All in Favor, So Moved.
- F. **NCSU Executive Committee member (1):** Katie Mientka-Nominated by Jeanne Gervais, Seconded by Melanie Yasharian. All in Favor, So Moved.
- G. **NCSU Policy Committee member:** Jeanne Gervais-Nominated by Katie Mientka, Seconded by Melanie Yasharian. All in Favor, So Moved.
- H. **NCSU Negotiations Committee member:** Melanie Yasharian-Nominated by Katie Mientka, Seconded by Jeanne Gervais. All in Favor, So Moved.
- I. **Official Newspaper:** Caledonian Record and Newport Daily
- J. **Designated Posting Locations:** Town Website, NCSU Website, School building, Town Hall, Post Office.
- K. **The Regular Meeting Date and Time:** Second Wednesday of each month, at 6:30 p.m.
- L. **Board Code of Ethics Reviewed, and Approved,** by Melanie Yasharian, Seconded by Jeanne Gervais. All in Favor, So Moved.

III. Approval of Minutes

Jeanne Gervais motioned to accept the minutes of February 8, and February 23, 2017. Seconded by Melanie Yasharian- All in Favor, So Moved.

IV. Public Comments, Communication with Parents/Staff/Citizens:

Two parent/community members were present. The Board would like to thank them for their communication and for attending.

V. Financial Report

Action

- A. Warrants were reviewed and signed.
- B. The Financial Report of February 2017 was reviewed and accepted by Jeanne Gervais -
Seconded by Melanie Yasharian. All in Favor, So Moved.

VI. Principal's Report

The Principal's Report was presented by Denise Russell-Accepted by Dave Pepin -
Seconded by Jeanne Gervais. All in Favor, So Moved.

VII. Unfinished/New Business

Action:

- A. Katie Mientka moved that the board meeting minutes of January 11, 2017 be revised. Jeanne Gervais seconded. All in Favor, So Moved.
Under section VII, The minutes now read "Jeanne Gervais voted to Rescind NCSU Common board Policy D.13 FMLA." (H.2 Community Use of Facilities has been stricken).
- B. With a brief explanation, Denise Russell presented "Brighton Use of Facilities". Accepted by Melanie Yasharian- Seconded by Cass Lyons. All in Favor, So Moved.
- C. Jeanne Gervais approved advertising for roof restoration bids. Melanie Yasharian seconded. All in Favor, So Moved.
- D. The board read and regretfully accepted the resignation of Wendy Wright, preschool teacher.

Information/Discussion

- A. The Proposed Day of Mourning is in progress.
- B. The Act 46 Surveys are being filled out and returned.
- C. The lawn care bids will be reviewed at the April 12 board meeting.
- D. David Pepin volunteered to be the board representative on the hiring committee.

IX. Other Business:

- A. Policies *G.16 Instructional Placement* and *G.1 Curriculum Development and Coordination* were accepted by Melanie Yasharian. Seconded by Jeanne Gervais. All in Favor, So Moved.

X. The date for the next board meeting was set for Wednesday, April 12, 2017 at 6:30 p.m.

XI. Executive Session

Requested by David Pepin at 7:21

Move to come out of executive session at 7:30 by Jeanne Gervais. Seconded by Dave Pepin. No action taken.

XII. Adjourn:

Submitted by Gayle Kinney-Cornelius