

# Brighton Elementary School Board Meeting

Wednesday, January 11, 2017

## Members:

Katie Mientka

Jeanne Gervais

Melanie Yasharian

Cass Lyons

David Pepin

Justice Clark

## Administrators:

John Castle, Superintendent

Denise Russell, Principal

Glenn Hankinson, NCSU Financial Office

**I. The meeting was called to order by Katie Mientka at 6:30 p.m.**

## II. Approval of Minutes

Jeanne Gervais motioned to accept the minutes of December 14, 2016: Seconded by Melanie Yasharian. All in Favor, So Moved.

## III. Public Comments, Communication with Parents/Staff/Citizens

One parent/community member and one staff member were present. The Board would like to thank them for their communication and for attending.

## IV. Financial Report

### Action

A. Warrants were reviewed and signed.

B. The Financial Report of December 2016 was reviewed and accepted by Melanie Yasharian - Seconded by Cass Lyons. All in Favor, So Moved.

## V. Principal's Report

A. The Principal's Report was presented by Denise Russell and accepted by Jeanne Gervais-Seconded by Melanie Yasharian. All in Favor, So Moved.

B. Denise Russell would like to thank Roger O'Keefe for shoveling and sanding the walkways and entries during the recent plowing contract change from Larry Ming to Richard Gervais. Thank you for keeping us safe Roger.

## VI. Unfinished/New Business

A. A discussion on three roof repair options (postponed from the December 2016 meeting) was led by Ian Lampher –The Garland Company.

B. A brief discussion on the Board message of the 2016 Annual Report along with printing services was held.

### Action

A. The 2017-2018 Budget Proposal was approved by Dave Pepin-Seconded by Jeanne Gervais. All in Favor, So Moved.

B. After a discussion on the roof restoration proposals given by Ian Lampher- the board favored the Liquid Applied Membrane option at \$109,000.00 with an additional, \$25,000.00 for the proposed four dormers. Total cost \$134,000.00. The Board proposed

to borrow \$75,000.00 and to use \$60,000.00 from the Capital Improvements fund balance. Recommended borrowing, \$75, 0000 over five years, will be warned in the Annual Report and voted on at Town Meeting. The Article and Warning was approved by Melanie Yasharian-Seconded by Cass Lyons. All in Favor, So Moved.

- C. The Budget Information Meeting will be held at 6:00 p.m. on February 8, 2017.
- D. The Approved Announced Tuition Rate for FY17 was approved at \$14,425 by Jeanne Gervais-Seconded by Melanie Yasharian.
- E. Katie Mientka led a discussion about the necessity of scheduling Act 46 community meetings. Board members agreed to convene 8 – 12 community members to initiate conversations about Act 46. Katie Mientka offered to facilitate the meetings and stressed the need for meeting minutes to be taken.

## **VII. Other Business:**

### **Information/Discussion**

In consideration of the School Calendar, Denise led a brief discussion on Parent/Teacher Conference scheduling and Celebrations of Learning with attention to the needs of parents and students.

### **Action:**

Jeanne Gervais voted to Rescind NCSU Common board Policy D.13 FMLA. H.2 Community Use of Facilities: Seconded by Cass Lyons. All in Favor, So Moved.

## **VIII. Agenda Items/Date for Next Board Meeting:**

The next Board Meeting was set for Wednesday February8, 2017 at 6:00.

## **IX. Moved to Executive Session at 8:10.**

**Adjourned : 8:30**

*Submitted by Gayle Kinney-Cornelius*