

Brighton Elementary School Board Meeting Minutes

May 13, 2015

Members:

Katie Mientka, chair

Melanie Yasharian

David Pepin

Jeanne Gervais

Charla Nadeau

Administrators:

John Castle, Superintendent

Denise Russell, Principal

Glen Hankinson*NCSU Financial Office

*Denotes Absentees

- I. The meeting was called to order by Melanie Yasharian at 6:36.
- II. **Approval of Minutes**
Motion to approve the minutes of April 8, 2015 by David Pepin: seconded by Melanie Yasharian. So moved.
- III. **Financial Report**
 - a. Financial Report of April 2015 approved by Melanie Yasharian: seconded by Jeanne Gervais. So moved.
- IV. **Principal's Report**
The principal's report was reviewed by the board and approved by Jeanne Gervais: seconded by Melanie Yasharian. So moved.
- V. **Superintendent's Report**
The Superintendent initiated a brief discussion regarding the Secretary of Education's comments and legislative actions regarding small schools.
- VI. **Unfinished/New/ Other Business**
 1. **Action:** After reviewing the bid proposals, Jeanne Gervais motioned to hire Black River Builders to re-seam the roof for \$3,000.00. Seconded by Melanie Yasharian. All in favor, So moved.
 2. **Action:** After reviewing the options for window replacement, Dave Pepin motioned to hire Acme Glass to replace four windows. This will cost \$10,277.00. Melanie Yasharian seconded. All in Favor, So moved.
 3. After a review of the one bid for lawn care, the board decided to not accept at this time. The board has decided to re-advertise.
 4. After a review of the custodian's list of summer work projects, the board decided to hire one helper to assist the custodian for 2 days per week at \$10.00 (plus or minus) per hour.
 5. **Action:** The board has decided to hire Kristen Olbrys under a provisional license, as special education teacher for the 2015-2016 school year. Katie motioned to accept, Jeanne Gervais seconded. All in favor, So moved.
 6. **Action:** The board has decided to hire Rachel Johnson as lower grade general education teacher. Charla Nadeau motioned to accept, Jeanne Gervais seconded. All in favor, So moved.
 7. **Action:** Regarding para professional salaries, the board has decided to accept option 2, that is to increase the starting wage by \$0.20 and to move the existing staff 1 step (so a

total of \$0.20+\$0.25=\$0.45 total increase). Jeanne Gervais motioned to accept, Melanie Yasharian seconded. All in favor, So moved.

8. **Action:** Regarding fascia and soffit renovation, the board authorized Denise to work with M and S Contracting and not to exceed \$10,000.00. Charla Nadeau motioned to accept, Katie Mientka seconded. All in favor, So moved.
 9. **Action:** Charla Nadeau motioned that WB Mason would provide the paper for the 2014-2015 school year. Jeanne Gervais seconded. All in Favor, So moved.
 10. **Action:** Charla Nadeau motioned to approve the IDEA grant. Jeanne Gervais seconded. All in Favor, So moved.
 11. Melanie Yasharian motioned to accept the resignation of Carolyn Mader. Jeanne Gervais seconded.
 12. **Tax Anticipation Note Action :** Charla Nadeau motioned to accept the Union Bank as financial institution. Katie Mientka seconded. All in Favor, So moved.
 13. **Action:** Regarding board orientation, Charla Nadeau motioned to rescind policies B1 and B2. Melanie Yasharian seconded. All in Favor, So moved.
- VII. The date for the next board meeting is set for Wednesday, June 10, 2015 at 6:30 p.m.
- VIII. A motion was made by Katie Mientka to enter executive session @8:05 pm: Seconded by Melanie Yasharian. So Moved. No action taken during executive session.
- IX. Adjourn**
- Charla made a motion to adjourn at 8:30pm, Melanie seconded, so moved.

Submitted by Gayle Cornelius