

**SELECTBOARD MEETING  
MARCH 15, 2017**

**PRESENT:** Doug Niles, Jim Cross, Jonathan O'Keefe, Bill Hawkins, Ed Barber, Michael Strait, Joel Cope and Lisa Moore

Chairperson, Doug Niles, called the meeting to order at 6:30 P.M.

**UPDATE AGENDA:** ATV Survey - Gym Lights

**APPOINT CHAIRPERSON:** Jonathan O'Keefe made a motion to appoint Doug Niles as chairperson. Jim Cross seconds the motion, all in favor, so carried.

**PUBLIC COMMENT:** None

**BUILDINGS & MAINTENANCE:** TRACTOR: The decision on buying a new tractor was tabled until Spring. Doug suggested that taking photos of the old tractor to put on Craig's List and putting it out for bid may be a good idea.

WOOLARD LEASE: Julianne Woolard has moved into her office, signed her lease and paid her rent. Doug made a motion to sign the lease rental agreement. Jim seconds the motion, all in favor, so carried.

NVDA: ADA transition plan- Joel shared a hand out that lists ADA issues of things that need to be completed within the Town Hall in order to be ADA compliant. So far, we have completed a little more than half of the list.

**ROADS:** Henshaw Road Conte FLAP project has requested for our Town to help them access Silvio Conte lands by way of the Henshaw Road. The area that they are requesting help with is only one-tenth of a mile long. They are willing to provide the material for the road but ask that the Town provide standard maintenance for the road. Jim Cross made a motion to agree with Conte to improve the one-tenth of a mile on the Henshaw Road and for our match to be the maintenance of the road. Jonathan O'Keefe seconds the motion, all in favor, so carried.

Hydroseeder MOU: The board discussed concerns about the scheduling of the hydroseeder. They want to be sure to have it early enough to seed ditches and to have the park ready for the heavy foot traffic that is anticipated from the

upcoming summer events. Jonathan O'Keefe made a motion to sign the MOU. Jim Cross seconds the motion, all in favor, so carried.

**ATV ORDINANCE:** The Selectboard reviewed the ATV Draft Ordinance. They discussed concerns about what streets ATVs would be allowed on. It was decided that Joel Cope will change the wording on the ordinance to include the Main Street Intersection. Joel will then have our attorney review the ordinance. This will then be put on the agenda for the next meeting and revisited.

Doug said that Stacey Roese feels that we should send out a survey that will express the sentiment of the Town concerning ATVs. Michael Strait spoke up and said that we already did that through the meetings of the Town Revitalization Project. Doug pointed out that a lot of residents were gone for the winter at the time of these meetings and some people were unable to attend the meetings due to work or other reasons. He wants to be sure that all the voters and land owners have a chance to have their voice heard. Mike Strait feels that if the survey has too many questions people will just throw them away. Doug will work on the survey and they will revisit this discussion once the survey has been completed.

**WASTEWATER TREATMENT PLANT & MEMPHREMAGOG TMDL:** Joel provided the board with a draft comment on TMDL for their review. The Board said that they would like to learn more about our phosphorous problem and if there is money to help us find out more about it. The comment pointed out what our town has already done to help deter this problem. The board agreed that Joel's comment was a good response to send to the Ben Copans, regarding the Wastewater Treatment Plant & Memphremagog TMDL.

**BULKY DAY BIDS:** We received bids from Austin's and Meyer's. The board thought Austin's bid was the best deal and accepted their bid.

**BETTER CONNECTIONS GRANT:** Joel shared a handout on the Better Connections Grant Agreement Offer. The town has been awarded a \$63,000 grant in which we are responsible for 10% of the total project costs. The town will be hiring a consultant to help plan for downtown revitalization efforts. Jonathan O'Keefe made a motion to authorize Joel to sign the Project Commitment Form so that we may move forward with the project. Jim Cross, seconds the motion, all in favor, so carried.

**GYM LIGHTS:** The Church Group and Jason Belknap gave bids on the gym light project. Jonathan O'Keefe made a motion to accept Jason Belknap's bid and Jim Cross seconds the motion, all in favor, so carried.

**SET DATES, TIMES AND PLACES OF REGULAR SELECTBOARD MEETINGS:** Jonathan made a motion to keep the date, time and place for selectboard meetings the same, being the 1st and 3rd Wednesday of every month at 6:00 PM at the Brighton Town Hall. Jim Cross seconds the motion, all in favor, so carried.

**NAME NEWSPAPER OF RECORD:** Jonathan O'Keefe made a motion to have Newport Daily Express as our newspaper of record. Jim Cross seconds the motion, all in favor, so carried.

**SET RATES FOR TOWN EQUIPMENT:** Jonathan made a motion to raise the rates on all town equipment by \$20/hr. Jim Cross seconds the motion, all in favor, so carried.

1. Backhoe: \$95.00/hr
2. Front-End Loader: \$105.00/hr
3. Truck: \$75.00/hr
4. Grader: \$110.00/hr
5. Sidewalk Tractor: \$75.00/hr

**APPOINT TOWN OFFICERS:** A motion was made by James Cross to keep the same town officers as last year, Jonathan O'Keefe seconds the motion, all in favor, so carried.

1. Fence Viewers: The Select board
2. Pound Keeper: Bruce Rolfe
3. Tree Warden: Pierre Dupuis
4. Animal Control Officer: Bruce Rolfe and Jeff Noyes
5. Town Service Officer: Lisa Moore
6. Constable: Jeff Noyes
7. Inspector of Wood, Lumber and Shingles: Ray Fontaine
8. Weigher of Coal: Ray Fontaine

**PAY ORDERS:** Pay orders were reviewed by the board. Jim Cross questioned why the town garage had a bill for a wiper that was over \$300 on the town truck. Lisa Moore will follow up with Mark on this. The board signed the pay orders.

**APPROVE MINUTES:** The board reviewed the minutes from the previous meeting. Jonathan O'Keefe made a motion to approve the minutes. Jim Cross seconds the motion, all in favor, so carried.

**OTHER BUSINESS:** Michael Strait asked if there will be anything going on in the park in the end of April – May. The board said that they may be hydroseeding at that time.

Joel informed the board that he was going to be training Teresa Debonville and Lisa Moore on how to post agendas and minutes to the website.

**MEETING ADJOURNED: 7:30**