

Select board Meeting Minutes

December 7, 2016

Present: Doug Niles, James Cross, Jonathan O'keefe, Mark Castonguay, Bill Hawkins, Julianne Woolard, Jason Booth, Gene Besaw, Nick Perry, Joel Cope, Teresa DeBonville, and Ed Barber.

Select board Chair, Doug Niles called the meeting to order at 6:05 PM.

Update Agenda: The following, which include roads, waste district charter changes and police cruiser are items which are added to the agenda.

Public comment: None.

CPA Audit presentation: Gene Besaw and Nick Perry were present to give a presentation of the audit performed for the Town of Brighton for the 2013 year. Ms. Besaw gave a detailed presentation to the board and stated that they found no major concerns and answered any questions that the board members had.

Rental Request: Julianne Woolard was present to request renting office space in the railroad depot. Julianne asked the board if they would be willing to sign a 6 month lease instead of a 1 year lease. The board agreed that this would be ok. The board also stated and wanted to make it clear that they are discussing raising the rates on all rental space and will be reviewing all rents. Julianne acknowledged that she understood this. A Lease will be written up and signed by all parties before keys are handed out.

Storm water project report: Jason Booth, from A & E Engineering was present to discuss the storm water project. Doug Niles informed Mr. Booth that he was disappointed in the condition that our downtown had been left in until spring where this project was concerned. Mr. Niles told Mr. Booth that he thinks that negotiations between the town and the engineering firm are in order before full payment of the project is made, as the condition that the downtown area had been left in was unsatisfactory and due to the negligence of the engineering firm. Mr. Booth will meet in house to discuss these matters and keep in contact with the board on negotiations.

Water/Sewer Contract: Joel gave the board a copy of the proposed contract to look over and informed the board if they had any concerns they needed to be addressed quickly, so that any issues can be resolved in time for signing at the December 21 meeting of the board.

Roads: The board discussed the roads with foreman Mark Castonguay. Mark informed the board that it was rough plowing Mill Street. Doug asked Mark if when the road crew had "Down time" in between snow storms if they could help Ray install the bleachers in the gym. Mark will

contact Ray to see when he would like to do this, hopefully the bleachers will be up before basketball season starts.

Waste district charter changes: Joel informed the board that next Tuesday the waste district will meet to discuss changes in the charter which include having the supervisors approve the budget instead of using Australian Ballot. Also the waste district is looking into other sources of income such as a per capita charge. Joel informed the board that he needs to know how the board would like him to vote on these charter changes. A motion was made by Jonathan O'keefe to allow Joel to vote yes to the charter changes for The Town of Brighton. James Cross seconds the motion, all in favor, so carried.

Police Cruiser: Joel discussed with the board the option of buying a new cruiser outright with the funds in the equipment reserve fund instead of taking out a loan or applying for a grant. The major reason for not applying for a grant is the fear of losing out on funds for bigger, more costly projects in the future. The board agrees that this is a good idea to do this, but would like Jeff to discuss with them what he would like before making a final decision.

Buildings and maintenance: Joel informed the board that he has contacted two electrical firms about the generator but has not heard a reply from either of them at this time. Joel will ask Ray if the generator is under cover and protected.

Applicant for work program: Joel informed the board that there is an individual that needs to work 20 hours a week in order to continue to receive her reach up benefits and is interested in working with Ray to cover these hours. The board agreed that this was a good idea, but would like the applicant to come to a meeting so the board can discuss the job requirements and what is expected as an employee here.

Budget 2017: The board started working on the 2017 budget.

Pay orders: The board signed the pay orders for the road department and general account.

Approve previous minutes: The board reviewed the minutes of the November 16, 2016 meeting. A motion was made by Jim Cross to approve the minutes as printed. Jonathan O'keefe seconds the motion, all in favor, so carried.

Other business: Joel mentioned to the board that Jodi Gonyaw-Worth called about the Episcopal Church clock, as the church would like to restore it at a cost of around \$10,000.00 and was wondering if the town could help in some way. Joel will look into this and collect more information and the board would like Jodi to come to a meeting before any decision is made on this.

VCRD is requesting a donation. This discussion was tabled until more information is available.

Meeting adjourned at 9:15 PM.

