

# SELECTBOARD MEETING MINUTES

MAY 19, 2016

**Present:** Doug Niles, James Cross, Jonathan O'Keefe, Bill Hawkins, Marty Frizzell, Lucy Stevens, Joel Cope, Wayne Elliot, Jeff Noyes, Ray Fontaine and Lisa Moore

Chairperson Doug Niles, called the meeting to order at 6:00 P.M.

**Update agenda:** Doug added Summer Program and had concerns that the work to be done on Storm Water Project could interfere with the summer events in Town. Wayne Elliot said they will not begin the actual work until after Labor Day.

**Public Comment:** Wayne Elliott of Aldrich & Elliott Engineering on Stormwater Project:

Wayne explained that the bid for this project will be put out in July to be put in place for work to begin in the fall. The first objective of the project will be focused on three sub-watersheds of concern in the town park area, where stormwater from the downtown is currently directed into the lake. The project will consist of installing new catch basins and large pipes that will help direct the storm water back into the ground instead of the lake. The fire hydrant by the ice rink will be removed along with the shuffle board court and light fixtures. They will put a curb in on Mill Street that will direct stormwater to a constructed wetland. This project is planned to be completed in 2016, except that the plantings in the wetland will not occur until spring 2017.

Wayne provided a copy of a Summary of the USDA SEARCH GRANT AGREEMENT which explained the scope of services to be provided. Joel asked who owns the data collected for this project. Wayne agreed that he would give us a copy of anything that we want. Jim Cross made a motion to authorized the chairperson to sign the agreement. Jonathan O'Keefe seconded the motion. Doug Niles then signed the agreement on behalf of the board members.

## **Buildings & Maintenance:**

Generator: Nothing new on generator

Third Floor Usage: Joel spoke about a \$100,000 Grant for an elevator to the third floor which we may be eligible for. Jonathan O'Keefe said that the elevator to the third floor is not a priority at this time because the town's infrastructure is of much

more concern. The board all agreed that they would want voter approval on the decision concerning the grant and elevator. Jonathan believes when the time comes, it should be voted on by Australian Ballot. Joel believes that would require a public hearing and he will be looking into this. Jonathan made a motion to say no to the grant. Jim seconded the motion. They all agreed that they can apply for another grant in the future when it is higher on the priority list. Joel says they will need to decide whether to buy the \$30,000 elevator to replace the one we have. Stage Removal: This was already authorized in the prior selectboard meeting. Joel said we are presently in the process of getting a construction permit to do this.

**Roads:** Nothing new on roads. Jonathan says a material list should be put together that can be provided to Sweet Tree and agreement made that they will buy the material and the Town will provide the labor to upkeep the Head of the Pond Road.

Doug wanted it on the record, that Ray and the road crew did a nice job on the fencing and seeding for grass.

Bill Hawkins mentioned that there is a sink hole that he is concerned about that should be fixed before Memorial Day Weekend when we will have a lot of people around. The board said that for now it should be covered with a piece of plywood and to put some safety cones on the plywood. The repair needs to be done when it is dry.

Jonathan suggested that Americorp could offer workers that could help Ray with mowing and other tasks. Joel will check with the Leadership Center for more information on this.

**Parking Ordinance:** Doug asked Jeff Noyes about the off street parking policy and they discussed the parking ordinance. A local resident complained about her neighbors having four vehicles parked on their property (two vehicles on each side of house). Her interpretation of the parking ordinance is that this would be illegal. Jeff said it was not illegal. It was decided that the language in this ordinance should be changed to clarify this.

Doug asked Jeff to watch for cars that are blocking the sidewalk. Jeff says that he can write them a parking ticket that is collected locally at the Town Clerk's office, but Joel thought that civil ordinance tickets had to be collected through the Judicial Bureau. Jeff said he had checked this out, and explained that by law he needs an

“operator” or else the registered owner can say that it was not them who parked there. The board supported Jeff writing the tickets.

Personnel: Personnel Policy was tabled.

E911 policy: Jennifer Hanlon could not be here so this item was tabled.

Bulky Day: Our first bulky day was very short of help. Before the next scheduled bulky day, there will be communication with Mark to ensure that someone from the road crew will be there to help.

Green Up Day: Doug brought to Jeff’s attention that he needs to be on alert for a dog poop bag thrower on Pleasant Street. He says that he has picked up over 60 green bags of dog poop on this street.

Doug said that he didn’t see many green bags set out after Bulky Day. Our problem is that we have no one to coordinate distributing the bags after the Town receives them. He suggested that Ray bring some down to the school to give each child two bags and that Bill Hawkins could give them out from the recycling center. Doug also suggested that any Town employee be allowed one hour from their regular job duties to go out and pick up trash as a Green Up Day contribution. They would still be paid for that hour. The Town dumpster could be used for this purpose.

Liquor License: The selectboard adjourned their regularly scheduled meeting at 8:10 P.M. and opened the liquor control board meeting for the purpose of signing the renewal application for Green Mountain Lodge. Doug asked if there were any objections to signing the license. No one had objections. The license was signed.

The selectboard reconvened their regular meeting.

Overweight Permits: Doug asked if there were any oppositions to signing the overweight permits. There were none. The selectboard signed the permits.

Driscoll Well: The board signed a letter to clarify ownership of a well that possibly exists on property owned by Walter and Marcia Driscoll, Parcel ID# 0MDWST.03R. The letter states that the Town of Brighton has no interest in, nor any ownership rights to this possible well.

Lien Release Validation: Joel shared a letter from Dan Keenan, who represents Theresa Desbiens. The letter explained that Joel had signed a discharge ahead of

the selectboard meeting based on his assurance that the board agrees to ratify his signature authority for this release. Mr. Keenan requested that the board vote to validate Joel's authority to release a 1992 lien against Theresa's land, retroactively. Jim made a motion to ratify and confirm a release of lien signed by Joel Cope in favor of Theresa Desbiens without requiring any payment under a Grant/Deferred Loan Agreement of record (Book 48, Page 396). Seconded by Jonathan O'Keefe. The board signed the Release.

Pay Orders: Pay orders were reviewed and signed by the board.

Approve Minutes of Previous Meeting: Minutes from the selectboard meeting were reviewed. Jim motioned to accept the minutes. Jonathan seconded the motion.

John Boylan Airport: No Updates

Other business: Ray Fontaine asked if Roland Barney could make use of his workshop downstairs to build some gates for the cemetery and if the cemetery commissioners can hire Mark Castonguay to pull out some posts. The board had no objections to this.

Bill Hawkins said that he met with Creative Work Forces. They have clients that they want us to find jobs for. The program is paid for through a grant and has its own insurance coverage.

Meeting adjourned at 8:35 PM.