

SELECTBOARD MEETING MINUTES

FEBRUARY 3, 2016

Present: Melinda Gervais-Lamoureux, Doug Niles, James Cross, Mark Castonguay, Bill Hawkins, Joel Cope, Teresa Potwin, and Ed Barber, from The Newport Daily Express.

Chairperson, Melinda Gervais-Lamoureux called the meeting to order at 6:00 PM.

Update Agenda: ERP grant authorization. NEKLS move.

Public comment: A motion was made by Doug Niles to authorize Joel to sign the Ecosystem Restoration Program grant agreement. James Cross seconds the motion, all in favor, so carried.

Read and approve minutes: The board reviewed the minutes of the January 20 and January 27, 2016 meetings. A motion was made by Doug Niles to accept the minutes as printed. James Cross seconds the motion, all in favor, so carried.

Buildings and maintenance: Joel informed the board that he was in the process of obtaining building use policies from other towns that have similar facilities.

The board discussed the fuel use at the fire station, as the building ran out a couple weeks prior and we had to have a special delivery. After reviewing the delivery times, it just seems that Fred's schedule wasn't as it used to be. Fred's has been contacted and they will be delivering every two weeks, instead of every three weeks.

NEKLS has looked into renting the probate court office. At this time, they are renting a room in the basement, but with the increased use of the gym during the daytime hours, the noise has become an issue. The only issue at this time is that the office is not accessible, due to the fact that the elevator is out of service. So NEKLS would be looking into also keeping one room available downstairs until the elevator is fixed. Joel will work on more specific numbers and will be in contact with NEKLS before a final decision is made.

Roads: Joel has informed the board that a grant that the Silvio Conte Refuge and the Town worked on was awarded to cover work to the Henshaw Road, as this is an access point to part of the Silvio Conte Reserve.

Personnel: The board reviewed the timesheets.

Pay orders: The board signed the road pay orders and the general pay orders.

Other business: The board was informed that the coordinator for the annual fishing tournament has scheduled the use of the gym on March 5 and 6.

Doug Niles informed the board about the used generator for sale and its condition. Doug also told the board that The Town of Wilmington told him that there has been a lot of interest in the generator, so if the town is interested they should put in a sealed bid

sooner than later. The board will go into executive session at the end of the meeting to discuss what they will put in for a bid. Joel informed the board that the Town has been awarded a 50% grant to cover the cost of a new generator, but that more information is needed by the grantor to satisfy grant requirement. Joel did not know if the grant could be used to help purchase a used generator.

A motion was made and approved finding that premature public knowledge of a sealed bid for the generator would clearly place the Town at a substantial disadvantage. A motion was then made and approved to enter Executive Session to discuss the amount of the bid proposal for the used generator. The board came out of Executive Session at 7:20. The board instructed Joel to submit a bid.

Meeting adjourned at 6:55 PM.