

SELECTBOARD MEETING MINUTES MARCH 4, 2015

Present: Melinda Gervais-Lamoureux, Doug Niles, James Cross, Bill Hawkins, Jenn Hanlon, Joel Cope and Teresa Potwin

Melinda Gervais-Lamoureux called the meeting to order at 6:00 PM

Update Agenda: Joel informed the board of the following updates; LED lights, road standard certification and PSAP letter.

Appoint Chairperson: A motion was made by Doug Niles to appoint Melinda Gervais-Lamoureux as chairperson for the board. James Cross seconds the motion, all in favor, so carried.

Approve minutes of previous meeting: The board reviewed the minutes of the February 18, 2015 meeting. A motion was made by James Cross to accept the minutes as printed. Doug Niles seconds the motion, all in favor, so carried.

Public comment: Jenn Hanlon introduced herself to the newest board member Doug Niles.

Buildings and maintenance: Joel updated Doug on the depot fire alarm system issue, and now that the budget has passed, the board agreed that it was time to start moving forward on this project.

The board agreed that now is the time to start getting estimates from different contractors on the heating system for the town hall building, such as which type would be the most efficient, the best size heating system, etc.

Roads: Joel informed the board that the ad for the road crew member job had been put in the papers.

Joel informed the board that we had finally received the SDS sheets from vendors, so the written hazard communications plan was moving forward. The next step is for the road crew members to do an online training and testing about the SDS sheets, and hazardous materials. Joel will set this training and testing up.

Joel showed the board the letter that will be sent to the contractors bidding on this project. There will be a mandatory meeting for the bidding contractors on March 9, 2015 at 1:00 PM, at the time of this meeting the contractors will be given the bid package. The bid deadline will be March 23, 2015 at 3:30 PM.

Joel discussed the Structures grant for other culverts or bridges that has a deadline of April 17, 2015. This grant will be to replace the remaining culverts on the Head of the Pond Road. Joel informed the board that some criteria needs to be met in order for us to be eligible for the grant. One is a signed Certificate of Compliance letter and also needed are estimates and a culvert inventory. The board wants Mark to work on an inventory of culverts.

A motion was made by James Cross to have the board sign the Certificate of Compliance letter. Doug Niles seconds the motion, all in favor, so carried.

Personnel: Tabled.

Set dates, times, and places of regular Selectman's meetings: A motion was made by James Cross to set the 1st and 3rd Wednesday of every month at 6:00 PM, in the Town Hall for the regular Select Board Meetings. Doug Niles seconds the motion, all in favor, so carried.

Name newspaper of record: A motion was made by James Cross to make The Caledonian Record the newspaper of record. Doug Niles seconds the motion, all in favor, so carried.

Set rates for town equipment: A motion was made by Doug Niles to set the following rates for town equipment. James Cross seconds the motion, all in favor so carried.

- Backhoe: \$75.00 per hour
- Front-End loader: \$85.00 per hour
- Truck: \$55.00 per hour
- Grader: \$90.00 per hour
- Sidewalk Tractor: \$55.00 per hour

Appoint Town Officers: A motion was made by James Cross to appoint the following as town officers. Doug Niles seconds the motion, all in favor, so carried.

- Fence Viewers: Select board
- Pound Keeper: Bruce Rolfe
- Tree Warden: Pierre Dupuis
- Animal Control Officer: Bruce Rolfe
- Town Service Officer: Lisa Moore
- Constable: Jeff Noyes
- Inspector of Wood, Lumber and Shingles: Ray Fontaine
- Weigher of Coal: Ray Fontaine

Administrative Report: Joel gave the board a list of projects he has been working on, and those he will continue to work on. (See Attached)

Appointments to DRB: A motion was made by James Cross and seconded by Doug Niles to appoint Margaret Muraca for another term, and also Peder Pederson for another term. All in favor, so carried.

Other business: A motion was made by James Cross to authorize Joel Cope to sign the Efficiency of Vermont incentive program improvement agreement. Doug Niles seconds the motion, all in favor, so carried.

A motion was made by James Cross to sign a letter of support to keep the Public Safety Answering Point in Derby. This letter will be sent to Governor Shumlin and the legislature. Doug Niles seconds the motion, all in favor, so carried.

Meeting adjourned at 7:55 PM.